Quadra Cedar Hill Community Association

Draft Minutes – Executive Meeting

June 28, 2016

***CEDAR HILL REC CENTRE***

Present: Art Beck, Ruth Emery, Lana Burns, Jean Hodgson, John Schmuck, Chris Bhopalsingh, Shawn Newby, Dodie Fraser, Laura Moore, Jin Yang, Noella May, Helmuth Mueller.

Regrets: Susan Haddon, Peter Haddon, Rikki Bowman, Chris Bartlett.

1. Shawn opened the meeting at 7pm.
2. Secretary – Jean. Thanks to Dodie for taking the minutes for the last two meetings in my absence. Minutes are posted on the website.
3. Treasurer’s report, as of June 20 - Art

Short Term Funds Available $10,558.

Total receipts  **3,745.**

 Total disbursements  **2,276.**

 Net for the Period (1,468.)

Music in the Park receives a grant of $1000. $500 is received also from Saanich for insurance, which now costs $575. Membership has brought in $1430. Fun in the Park this year cost the association $110 (largely because donations were down – no funding from BMO this year).

Motion to accept the treasurer’s report – Art, seconded by John. Passed.

1. Membership report – Noella May

152 paid memberships to date (this number includes 25 new members).

90+ emails and 50 regular letters were sent out to lapsed members.

The Membership Form has been updated and it is now posted on the website.

Motion to provide a small cash float to the membership chair for use at public events, when recruiting new members –John, seconded by Laura. Passed unanimously.

A member had asked about online payment for membership. From SCAN, only one association (Cadboro Bay) is using Pay Pal. General discussion was not supportive of the idea; Pay Pal is often very picky to use. SCAN may schedule a presentation on Pay Pal.

1. **Events/Activities Committee updates**

**Picnic in the Park** – Chris Bartlett
All the planning came together on the final day.  There was great weather and a good showing of volunteers to help out. Special thanks to Shawn for always being there to help, to Dodie for sponsorship and advertising, and to Karen D. for posters, hand-outs and site plans. Thank you to all who came out to help with set-up, clean-up and to monitor activities & our QCHCA booth.

Unfortunately, the numbers attending our event did not reflect what was expected from all the efforts put out by everyone. The head count mid-way through the event was approx. 150 people.  This was up from the 70 people counted last year at about the same time, but still not the increase we had been hoping for.  Certainly our new venue had room for many more attendees!

For those who have asked, advertising included:

* School newsletters & posters
* Times Colonist 'Go' Calendar and Events page
* Saanich News events page
* Harbour Living on-line Events
* The Place Making on-line site
* Saanich Rec online events
* Email Invite to Mayor and Council (they were attending a funeral)
* hand-outs & posters on bulletin boards and in our parks
* Sandwich board signs at both entrances of Cedar Hill Rec Centre for 2 weeks prior to event
* group emails to family and friends (which you all helped with)

In summary, this type of community event may not be what our community is looking for, or perhaps the events and festivities calendar is too full!

Is there a possibility of hanging a big banner on Finlayson next year for a week or so ahead of the date?

Discussion: Kudos to Chris for all her efforts. Decision to try again next year, in the same location, as a number of changes this year make it difficult to assess its success relative to Playfair.

**Music in the Park** – Chris Bartlett

Our Music in the Park dates are Tuesday, August 9th and 16th, at Rutledge Park.  Dodie has MIP hand-outs to put up or pass around. 40 large posters are up so far. Saanich said they didn't make as many this year as they feel the smaller hand-outs are more effective.

Please let Dodie know if you can help with set-up (4:00 p.m.) and/or take-down (8:00 p.m.) for our MIP dates.

Bands, food trucks, toilets, and some info kiosks are booked.  Still waiting to hear from two kids’ activities. May try a generator instead of using the electrical box (high cost of the Safety Authority of BC’s permit will not be covered by Saanich this year).

**Friends of Cedar Hill Park** – short article on May walk on the website.

1. **Communications Committee**

Newsletter – Peter (no update)

Website – Chris Bhopalsingh Will update with Fun in the Park photos. An article on the fire in Cedar Hill park is also posted.

1. **Organization Committee**

Pam Edwards has offered to act as a co-Chair. The main task is to rewrite the QCHCA’s constitution and by-laws to meet the needs of the Societies Act. Royal Oak CA has already made the necessary changes and has approval, so this can be used as a template. 4 or 5 Executive members are needed to serve on this committee - Art, John and Jean volunteered. If others are interested, please email Susan and Pam.

1. **External Liaison**

UVic CALC – received $7 million from the Federal government.

SCAN – Jean/Shawn. The Societies Act changes were discussed at the last meeting.

Bowker Creek Initiative – John for Peter Haddon A meeting June 9, discussed the Reach 17 project scope and budget hopefully to be put forward in partnership with Saanich Parks for the 2017/18 Saanich budget. Additional funds will be sought from the federal and provincial governments as well as other funding sources. The project includes a retention pond to prevent flooding from major storms which, in the past, have affected both Hillside Mall and RJH. A further clean up of the vegetation on creek banks is included.

Youth – Laura Moore. Nothing to report. A brief discussion of how to attract younger members followed. There may be interest in projects involving music and/or arts including taking photos for the website.

1. **Infrastructure Committee updates (including Area Rep reports on developments)**
	1. Douglas Corridor – John Schmuck Results of the recent survey will be compiled this summer for September. The different methods used to gather feedback have been successful including coffee klatches and a Lemon Aid stand on the Galloping Goose. Hosted walks will be held this summer to further inform and gather feedback from residents. The development will include a new transit exchange off Carey.
	2. Shelbourne Valley Action Plan – John Schmuck Saanich learned from this study, now of 7 years duration, and have applied these learnings to the Douglas corridor study..

**Area Rep reports**

BRAEFOOT – Bob Trotter - Nothing new to report

CRAIGMILLAR – John Schmuck - The old flower shop building has been redone nicely and will be a commercial office space.

REYNOLDS / QUADRA – Chris Bartlett - Nothing new to report

CLOVERDALE CORE – Chris Bhopalsingh - The library box is now open in Rutledge Park. Feedback at the Splash Pad and washrooms Open House in May was very positive. Beckwith Water Park (larger than Rutledge) has received no complaints.

CEDAR HILL – Lana Burns

3724 Ascot subdivision – the names and phone numbers on the development sign have been whited out. Lana will check the status with Saanich.

1400 Derby (Saanich Rec) - From the AGM, people want to have their say on the proposed changes AFTER the Master Plan for the Park is completed.

SWAN LAKE – Shawn Newby

BC Housing proposal for Nigel Valley - Susan attended a recent meeting.

3934 Quadra Pro-Storage application is still pending according to the Saanich website.

COOK/TATTERSAL – Ruth Emery

Backfit at old BMO site – coming soon.

3 properties at Cook and Cobb Lane may come forward as a town house development proposal.

COOK/TOLMIE – John for Eric Higgs – an open house is planned for a redevelopment on Cottage Grove.

**Other business**

Coffee at the next General Meeting: Ruth will do this, buying pots (as last meeting) from the recCentre. Two pots of coffee and and one of hot water cost $41.

Lana visited 2 members with health problems and offered the support of the broader executive members as necessary.

Hot dog sales – Next one is July 9. $115 was raised at the last sale. A new lead person will be needed next year

MIP – Saanich has agreed to have one pass through the audience for donations. This was an ‘easy sell’ last year.

Motion to adjourn: John, seconded by Art. Passed unanimously.

**KEY DATES:**

JULY 9 - Hot Dog Sales, Lumberworld

AUGUST 9 – Music in the Park, Rutledge Park

AUGUST 16 – Music in the Park, Rutledge Park

AUGUST 23 – Next Executive meeting

SEPTEMBER 17 - Hot Dog Sales, Lumberworld

**NEXT EXECUTIVE MEETING: Tuesday, August 23, 2016**