**Quadra Cedar Hill Community Association General Meeting**

**Cedar Hill Rec Centre, Seniors Wing**

**7:00 – 9:00 pm, Tuesday, February 27, 2018**

**MINUTES**

**Present**: John Schmuck, Noella May, Shawn Newby, Susan Haddon (chair), Krista Voitchovsky, Ruth Emery, Helmuth Mueller, Jean Hodgson (recorder), Margaret Taylor, Christine Sanders Chris Bhopalsingh, Pam Edwards, Peter Haddon, Dodie Fraser

**Regrets:** Chris Bartlett, Art Beck (attending Saanich Budget meeting on behalf of QCHCA)

1. **Welcome and introductions** - Susan
2. **Approval of agenda** - approved as amended, New Business - add Rainbow Ratepayers
3. **Approval of minutes** of October 2017 – Jean Hodgson, seconded Helmuth. Approved.
4. **Presentation** by UVic Associate Director, Alison Noble and three colleagues as part of the community engagement process re **housing planned for the U Vic campus**. Two taller buildings are planned, not far from the ring road and close to SUB, which will house 600 students. This is a major project for the university which will accommodate more students on campus rather than having to travel from other parts of the community. Planned completion is 2022 and 2024. Open houses will be held as follows:

University Centre Lobby

11 a.m.  – 2 p.m.

Thursday, March 8, 2018

Gordon Head Recreation Centre Auditorium

1 p.m. – 4 p.m.

Saturday, March 10, 2018

1. **Treasurer’s report** –

Short Term Funds Available $8,360.

Total receipts 410.

Total disbursements 186.

Net for the Period 224.

1. **Membership report** – Noella: 102 renewed and 7 new members, total 109. Good response from ‘snail mail’ contact. On January 8, 44 had paid and as of today, 109.

On Feb. 19th Noella met with Don Gunn and Wade Alastair of the Gordon Head Residents' Assn. to discuss their approach to membership (e.g. they have voting and non-voting members and use Pay Pal).  A brief report is available from Noella on this meeting. In addition, GHRA communications/newsletters were discussed i.e. they are experimenting with an insert in Saanich News (twice a year at $500 per issue). Discussion followed of how to increase our membership (e.g. through advertising in the Rec Guide, our newsletter, QCHCA brochure, Saanich News, etc.)

**Action**: Noella to call a meeting for anyone interested in discussing increasing membership What does membership ($10) buy? Civic involvement and pride amongst other things - also for further discussion.

1. **New business**
* **Microphone** purchase for QCHCA use. Suggested a quality microphone, not the cheapest! Moved by John, seconded by Peter. All in favour.
* **All candidates debate**, including the Mayoralty candidates. Three Community Associations hosted a debate during the last election. This year, QCHCA would like to host alone. The election is Oct 20 so a date of Oct 3 or 4 was suggested, at Garth Homer again. Moved by John, seconded by Ruth that QCHCA will host an all-candidates’ debate. All in favour.

**Action:** John will send out an invitation to the exec to participate in a planning committee.

Questions on the budget and the process for engagement might be appropriate.

* **Time capsule entry** – invitation from Vicki Sanders to all Community Associations to participate. Following discussion it was suggested that copies of our newsletter would be a good entry.
* **Email aliases** – we now know the process required and these will be used on the website for communications with board members.
* **Business cards** - generic business cards for use by board members will be created.
* **Strategic Plan Action groups** and next steps – Action groups are formed and moving ahead, including Membership, Outreach, Development and Infrastructure, Events and Activities (including speakers), Communications, Organization of finance – leadership and governance, and Environmental sustainability.

Susan will send out a list of current volunteers. If you are not yet involved **you are invited to join** any of interest to you. Volunteer ‘leaders’ are asked to call a meeting and discuss where next? Volunteer opportunities may be available that are of a shorter commitment than e.g. board commitments. The request will be included in the newsletter.

* **Preparation for AGM** on March 27 including elections; Paul Thorkelson is our speaker. A required package of information will be sent out to all members, including the by-law changes, prior to the meeting. Elections for President, Vice president, secretary, membership chair and treasurer are required. All positions have incumbents willing to serve another year except secretary.
* **Rainbow Ratepayers** – this is a small group of residents living in an area around Swan Lake (200 homes only). Susan, Shawn and Haji (North Quadra CA) were invited to attend one of their recent meetings, where a suggestion was made to discuss the option of joining QCHCA as they have much trouble finding volunteers to fill positions. The president, Larry Bomford is now talking to his membership re. this opportunity.

It was suggested that a welcome event be held if they do join us, possibly at Swan Lake, at the May meeting.

1. **Events/Activities Action Group updates**
	* + Farmers Market – Shawn. The market is hoping to have more new farmers involved including Gobind Farms. Within a month Shawn will put out a request for more volunteers. Peter requested photos for the newsletter.
		+ Friends of Cedar Hill Park update – The next clean-up is planned for April 22, 9 – 12 noon
2. **Communications Action Group updates**

Newsletter – Peter. Deadline for submissions for the next edition is scheduled for March 17. **Writers are still needed.**

Advertisements will be included this time; 8 ads the size of business cards will be sold for $125. The newsletter is currently 2 double-sided 8.5 x 17 inch pages which create an 8 page newsletter. The committee is trying for one more full page (i.e. 12 pp in total).

Discussion followed re advertising and the size of the newsletter. Peter said they are ‘testing the waters’. There is no change in distribution costs. Printing costs are increased by $200. Criteria for (local) advertising have been developed.

Motion to stay with the 8pp format with some advertising; moved by Shawn and s econded by Ruth. Passed.

A summary of past speakers presentations was a suggestion for inclusion in the Website – Chris Bhopalsingh. Looks good; check it out.

**NEXT MEETING - AGM**, TUESDAY, March 27, 2018 with Paul Thorkelsson