**Quadra Cedar Hill Community Association**

**General Meeting - Minutes**

**Tuesday, September 27, 2016 at 7:00pm**

**LOCATION CEDAR HILL REC CENTRE**

1. **Opened Meeting** at 7:00 pm Susan welcomed and introduced the members and guests.

**Executive Present:** Art Beck, Bob Trotter, John Schmuck, Noella May, Peter Haddon, Ruth Emery, Shawn Newby, Susan Haddon, Dodie Fraser, Lana Burns, Noella May, Helmuth Mueller, Karen Dearborn, Pam Edwards

1. **Agenda presented and approved**

Susan presented the agenda.

**Motion:** To adopt - John Schmuck

**Seconded** by Helmuth **All in favour:** passed

**4. Treasurer’s Report**

Art Beck presented his report for the period. Report details are available from Art. Lower donations from Music in the Park.

**Motion:** To approve report – Art Beck

**Seconded:** Peter: **All in favour:** passed

**5. Membership Report**

Noella May presented her membership report for the period. Report details are available from Noella. Membership 191 of which 32 are new members in 2016. Of note: 11 new members in Swan Lake area.

**6. Saanich Police and Cedar Hill Rec. Centre Updates**

**Saanich Police** Presenter not available for Saanich Police Strategic Plan.

**Cedar Hill Campus Update:** Carole Ireland: Coming events: Art exhibit by Art Severson and friends; Family Arts Festival; Cedar Hill Park rezoning open house planned with date TBA; CHP management plan (long term plan) discussion starting with staff; Friends of CHP proposal for park tree and other plantings being reviewed by CHP staff and a response will be forthcoming in October.

**7. Events/Activities Committee Updates**

**Picnic in Cedar Hill Park:** Shawn Newby: Picnic went well; great weather; poorer attendance than expected; great appreciation for the efforts of all volunteers. Options for 2017 to be reviewed.

**Music in the Park:** Karen Dearborn: Two events in Rutledge Park went very well with 1300 and 1600 attending. Many thanks to coordinators, volunteers and sponsors. Net earnings for QCHCA were $670.

**Farmers Market:** Shawn Newby: Saanich has appointed a staff member to examine changing the bylaw to allow for a market. Shawn has volunteered at Moss Street Market to gain experience and contacts for a market in Saanich in 2017. Venue has not been finalized. Will keep community advised as to progress and plans.

**Friends of Cedar Hill Park:** Susan: Bowker Creek Clean-up planned for October 15 from 9 am – 1 pm. Pulling Together activities on Mondays continues. CHP management planning progress update. A planning and scoping committee will be formed with representation from community associations and stakeholders in October.

**Playfair Park:** Pam: Diane and Delores are to lead planning and coordination of Pulling Together activities. Schedule is being finalized. Pathway improvements are completed, concerns for speed of some cyclists through the park.

**8. Communications Committee update**

**Newsletter:** Peter: Fall edition will be distributed in the 1st and 2nd week in October. Focus on development and planning initiatives. Distribution of emailed copies to members this week. Community feedback invited.

**QCHCA Website:** Peter: Recent update to the website by Chris Bhopalsingh. Changes coming to include a Land Development and Planning section.

**9. Organization Committee update**

**Update:** Pam Edwards: At first meeting of committee, group decided to focus on reworking the constitution to conform to the requirements of the new Societies Act. Marsha Henderson is preparing a draft of suggested changes and content for a number of community associations. QCHCA organization committee will utilize this draft in revisions to constitution and bylaws. The group also discussed some policy ideas and update to Association manual.

**10. External Liaison update**

**UVic CALC:** Susan: Chris Bartlett is our representative on this committee. Susan attended most recent meeting. Provides UVic the opportunity to inform and consult with adjacent community associations and vice versa.

**SCAN:** Shawn: The Saanich Community Association Network meets every month. Just getting started after a summer break. Topics: Police Strategic Plan; Homelessness in Saanich.

**Bowker Creek Initiative (BCI):** Peter/John: CRD Chair, Jody Watson is starting scoping discussions with Saanich on a project to restore Reach 17 of the creek in Cedar Hill Park as their next major initiative. Project will remove invasive trees, restore the creek and provide improved storm run-off retention.

**11. Infrastructure Committee Updates**

Includes updates from the QCHCA Area Representatives

**Shelbourne Valley Action Plan:** John: Now in its 7th year. Saanich Planning has prepared Option 3 based on 2 previous options and there was approval from the standing committee. Saanich now to commence community information and consultation sessions to finalize. If you’re interested, please be sure to complete survey on site.

**Douglas Corridor:** John: Provided a review of the members of the advisory committee that has commenced work.

**Quadra Corridor:** John: Includes the length of Quadra from McKenzie to Tolmie. This planning effort is currently scheduled to start on completion of the Shelbourne Valley Plan likely in 2018. A QCHCA subcommittee will be formed.

**Governance:** John: The Saanich Governance Review Citizens Advisory Committee (GRCAC) was formed as a result of the Governance question presented in the 2014 municipal election. The committee has held 8 meetings and the public engagement process will start soon.

**Braefoot Area Report:** Bob Trotter: Reported that construction of home at the top of Merriman is now well underway.

**Craigmillar Report:** John: Playfair park pathway and Duke St connector path are completed. Tattersall duplex application status unknown. Quadra St. sale of 3 adjacent properties may indicate that a development application may be initiated.

**Renolds/Quadra Report:** Susan: A volunteer is requested to take over from Chris Bartlett so she can focus on events coordination. Lumberworld has indicated to QCHCA that it is going to approach Saanich to be released from the covenant on their building. QCHCA response letter to be prepared.

**Cedar Hill Report:** Lana: Status of the panhandle rezoning application on Ascot is unknown. Application for rezoning of areas of Cedar Hill Park will start community consultation as stated by Carole Ireland.

**Swan Lake, Cook Tattersall, Cook Tolmie Reports:** No major development reported.

**12. Guest Speaker – Suzanne Samborski, Director of Saanich Parks**

Suzanne is the new Director for Saanich Parks and Recreation. She spoke of her work with other local governments prior to coming to Saanich and of her vision and philosophy for the Parks Department in serving the Saanich community. She also spoke briefly about the upcoming planning process for CHP and dedicated the balance of the meeting to taking questions from attendees. Susan thanked her on behalf of the Association.

Suzanne explained that Saanich Engineering is leading a Study “Active Transportation Planning Initiative” to better identify and plan the walking and biking connectors including those through parks.

The meeting was adjourned at 9:00 p.m.